



Spring 2019

Dear Agency Representative:

Soroptimist International of Oceanside-Carlsbad is accepting applications from community service organizations who are eligible for consideration for our annual Community Service Grants. Our grant program is intended to award grants ranging from \$3,500-\$20,000 per agency, with the goal of making a significant collective impact! Therefore, we will be limiting the number of grants awarded.

We invite your agency to participate in this process. In keeping with our mission, **only applications that will provide education and/or training services exclusively for women and girls who live in Oceanside, Camp Pendleton or Carlsbad** will be considered.

Applications, including current budget information, must be **received no later than April, 15th 2019**. A completed application and supporting documentation must be submitted by the deadline in order to be eligible. You will find an application attached. If you have any questions about this process, please feel free to email sioceansidecarlsbad@gmail.com.

Completed applications, can be emailed (**our preference**) to sioceansidecarlsbad@gmail.com or mailed to:

Soroptimist International of Oceanside Carlsbad
Attn: Community Service Grants
P.O. Box 694
Oceanside, CA 92049

Save the date for our Community Service Awards Luncheon to be held Friday, June 7, 2019 at 12:00 noon at El Camino Country Club in Oceanside. One representative of your organization is required to attend or grant monies will be forfeited.

Respectfully,

Adele McIntosh
Co-Chair, Community Service Grants Committee
760-410-7447

“Soroptimist International is a worldwide organization for women in management and professions working through service projects to advance human rights and the status of women.”



**SOROPTIMIST INTERNATIONAL OCEANSIDE-CARLSBAD
2019 COMMUNITY SERVICE FUND GRANT APPLICATION**

Organization Name: _____

Grant amount requested: _____

Organization Website: _____

Address _____

Contact Person _____ Telephone _____

Email _____ 501(c)3 # _____

- 1. Mission Match:** Please explain how the proposed program addresses SIOC’s Mission for women and girls.
- 2. Program Description -** Describe the proposed program and the specific use for funds requested. Please include the following information:
 - ✓ *Project Objectives:* What will you accomplish as a result if this project? What do you expect will happen?
 - ✓ *Activities & Timeline:* What do you plan to do to meet your objectives? Please identify the strategies and activities you plan to use to meet your outcomes. Identify key dates and milestones.
 - ✓ *Target Audience:* Who will benefit from this project? Identify the number and demographics of individuals impacted by this program.
 - ✓ *Program Leadership:* List key personnel involved with the project as well as their roles and qualifications.
 - ✓ *Sustainability:* Please identify other sources of funding for this project, if applicable. What is your plan for funding this project after initial funding expires? If our grant does not fully fund your program, will be you proceed? How will you address shortage of funding?

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3. **Performance & Evaluation:** Please describe how you will determine if, and how well you met your project objectives? Who will be involved in the evaluation? How will you use the results of the evaluation?
4. **Organizational Budget:** Attach your current year organizational budget including additional sources of funding. Applications that **do not have a complete budget will not be considered.**
5. **Program Budget:** Attach specific program budget and if you have any other sources of funding for the program. Applications that **do not have a complete budget will not be considered.**
6. **Marketing Elements:** Please describe how you will provide representation of funding from the SIOC for the grant. Please include any logo representation, signage, social media, programs etc.

Grant Funding Expenditure Verification: All organizations receiving funding from Soroptimist International Oceanside-Carlsbad will be required to submit an expenditure verification report no later than 2/1/2020. In the event that funds are not used by this date or are not used as specified in the grant application, awardee will be required to return funds which are unused or misused to Soroptimist International Oceanside-Carlsbad no later than 3/1/2020.

_____ Please Initial with your understanding of our Expenditure Verification Request.

I verify that all information given on the forms submitted is true and correct.

_____ Date _____

Applications must be received **no later than April 15, 2019** as per the information on the cover letter. Email is our preference: sioceansidecarlsbad@gmail.com.

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